
ZRVI GUIDELINES FOR AUTHORS

Please read the **ZRVI Publication Ethics and Malpractice Statement** before submitting.

ANONYMIZED
MANUSCRIPT
&
AUTHORSHIP
STATEMENT

Manuscripts must be submitted together with an accompanying **Authorship Statement** to the following address: **zrvi@vi.sanu.ac.rs**.

Note: The manuscript should not contain the name and affiliation of the authors. All personal and identifying information is to be provided in the Authorship Statement.

Manuscripts submitted before June 1st are eligible to be considered for publication in the current year.

The following guidelines for preparing an article for submission are obligatory:

FORMATTING

1. Articles should be submitted in electronic form as a Microsoft Word document (.doc, .docx, .rtf). Please make sure to use only Unicode fonts. Font size: 12 points (for tables as well). Line spacing: 1, 5. Illustrations: photos or drawings 12.8 × 19 cm – drawing min. 600 dpi or ppi (= pixels/inch), photo min. 300 dpi.

ABSTRACT
KEYWORDS
SUMMARY

2. Every article should contain at the beginning an abstract in English (between 100 and 300 words), and also in the language of the main text, if the article is not in English (common languages in Byzantine Studies are accepted) and approximately 5 keywords for each abstract in corresponding languages, and a summary in English at the end of the text.

LIST OF
REFERENCES

3. At the end of an article a List of references should be added, comprising two parts (Primary sources, Secondary works), in alphabetical order, containing full titles and pages.

Primary sources: author and title of the work, editor (*italics*), place and year of publication.

Example:

Critobuli Imbrietae Historiae, ed. D. R. *Reinsch* (Corpus Fontium Historiae Byzantinae 22), Berlin – New York 1983.

Secondary works:

a) Books and monographs: author (*italics*), title, place and year of publication.

Example:

Mavromatis L., La fondation de l'Empire serbe. Le kralj Milutin, Thessalonique 1978.

b) Articles in journals: author (*italics*), title, journal (full title), volume, year of publication, pages.

Example:

Radić R., Vizantijski vojskovođa Aleksije Filantropin, Zbornik radova Vizantološkog instituta 37 (1998) 97–109.

c) Collective and periodical publications: author (italics), title, editor (italics), publication title, place and year of publication, pages.

Example:

Troianos Sp. N., Zauberei und Giftmischerei in mittelbyzantinischer Zeit, edd. G. Prinzing – D. Simon, Fest und Alltag in Byzanz, München 1990, 37–51 (Note: Preposition *in* is not to be used).

Note: Old Russian and Bulgarian titles are transcribed according to the current orthography.

For publications in Greek only the monotonic system should be used, except in source quotations. Names of Greek authors and places of publication should be transcribed into Latin script.

All Greek and Cyrillic references must be followed by a Latin transliteration, using one of the current modes (for Serbian, the Serbian Latin alphabet).

Examples:

Mavrommatis L., Η πρόνοια του Μονομάχου και η διαμάχη για τον Χάντακα (1333–1378), Συμμεϊκτα 14 (2001) 257–272 [Mavrommatis L., Hē pronoia tou Monomachou kai hē diamachē gia ton Chantaka (1333–1378), Symmeikta 14 (2001) 257–272].

Живојиновић М., Документи о аделфатима за келију Светог Саве у Кареји, Зборник радова Византолошког института 24/25 (1986) 385–396 [Živojinović M., Dokumenti o adelfatima za keliju Svetog Save u Kareji, Zbornik radova Vizantološkog instituta 24/25 (1986) 385–396].

TRANSLITERATION OF
ALL NON-LATIN
SCRIPT REFERENCES

CITATION IN
FOOTNOTES

4. Citation in footnotes:

a) References listed in the List of references should be cited in the footnotes in their short form (for Primary sources, a recognizable abbreviation; for Secondary works, author's name and shortened title, grammatical articles are omitted), followed by cited pages (for sources also chapters, lines).

Examples:

Primary sources:

Critobuli Historiae, 154 (or 118.10–12; Note: lines are separated from pages or chapters by a dot, with no space)

Secondary works:

a) *Mavromatis*, Fondation de l'Empire serbe, 33–38.

b) *Radić*, Aleksije Filantropin, 102.

c) *Troianos*, Zauberei und Giftmischerei, 42 sq.

b) Conventional abbreviations in footnotes: *idem/eadem*, *ibid.*, *loc. cit.*, *cf.*, *n.* (for note), *sq.*, *f.*, *ff.*

c) No use of the abridged forms *p.* or *pp.*